

Enroll Fingerprint on Basic Clock

From the idle screen, select Supervisor Options



Select Manage Employee Profiles



Verify the Supervisor via PIN or Fingerprint. Place finger for Biometric verification, or select keypad and enter PIN



Enter the Clock Number of the employee profile you wish to enroll



Select Enroll Finger



Follow the steps to accept the biometric consent and enroll finger



Select the finger you wish to enroll



Follow the instructions to place the selected finger



Accept the fingerprint



Press the F8 key here to bring up the save menu



Save the enrollment



Exit the menu using the X or Back key. Congratulations, you have enrolled a fingerprint on the Basic Clock